



COUNTY OF SAN DIEGO

BOARD OF SUPERVISORS

1600 PACIFIC HIGHWAY, ROOM 335, SAN DIEGO, CALIFORNIA 92101-2470

AGENDA ITEM

DATE: October 9, 2012

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TO: Board of Supervisors

SUBJECT: APPROVAL OF EMPLOYMENT AGREEMENT WITH THE APPOINTED CHIEF ADMINISTRATIVE OFFICER (DISTRICT: ALL)

SUMMARY:

Overview

This Board Letter requests the Board of Supervisors to approve an Employment Agreement between the Board of Supervisors and Helen N. Robbins-Meyer, who has been appointed Chief Administrative Officer effective December 1, 2012.

Recommendation(s)

CHAIRMAN ROBERTS AND VICE CHAIRMAN COX

Approve an Employment Agreement between the Board of Supervisors and Helen N. Robbins-Meyer, effective December 1, 2012, the date Ms. Robbins-Meyer assumes the position of Chief Administrative Officer.

Fiscal Impact

The implementation of this salary adjustment will have no negative funding effect on the County Employee Retirement System (CERS). Funds for this recommendation are included in the 2012-2013 budget.

Business Impact Statement

N/A

Advisory Board Statement

N/A

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ADMINISTRATIVE OFFICER (District: ALL) |

BACKGROUND:

The Board of Supervisors authorized the Subcommittee of Chairman Ron Roberts and Vice Chairman Greg Cox to negotiate an Employment Agreement with Ms. Robbins-Meyer, to become effective when she assumes the position of CAO on December 1, 2012. This Agreement contains several employment related provisions that are provided to the current CAO. The agreement is now being presented to the Board of Supervisors for approval.

Respectfully submitted,

RON ROBERTS
Chairman, Fourth District

GREG COX
Vice Chairman, First District

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AGENDA ITEM INFORMATION SHEET

REQUIRES FOUR VOTES: Yes No

WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED
 Yes No

PREVIOUS RELEVANT BOARD ACTIONS:
N/A

BOARD POLICIES APPLICABLE:
N/A

BOARD POLICY STATEMENTS:
N/A

MANDATORY COMPLIANCE:
N/A

ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):
N/A

ORIGINATING DEPARTMENT: Office of the Chairman of the Board of Supervisors

OTHER CONCURRENCE(S): N/A

CONTACT PERSON(S):

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